Multi-Purpose Building and Grounds Application & Guidelines

Date of Request:	Time of Request:
Person requesting for the use of the building:	
Telephone Number: Home () Organization/Family:	Work ()
Date & Time of Event:	
Purpose of Request: () Meeting for	
Social Functions: ()Birthday Party ()Baby Shower ()Tupperware Party ()Other
Fund Raising Activities: ()BINGO ()Food Sale ()R	ummage Sale () Other

- <u>The application and payment must be complete at least one-week prior to</u> <u>the schedule day of event.</u>
- District business has priority over all requests.
- In case an emergency district meeting/business should occur and the building has already been reserved, it will be the responsibility of the district administration to find another meeting location.

Purpose/Fees

\$40.00 Deposit will be refundable when post inspection is cleared and no damages or loss occurs.

In case of an event cancellation, the Gu Achi District shall retain \$10.00.

If damages occur during activity, you will be held responsible to pay for any damages up to the amount of \$100.00.

The following organization are exempt from paying the required fee for building use, fees for damages will however still apply:

- Alcoholics Anonymous
- Athletic Organizations
- USBIA
- District Organizations
- Community Meetings
- Desert Diamond Recruitment
- District Chairpersons Meeting
- Elections
- IHS

- Livestock Association
- Peace & Dignity Journeys
- Political Campaign
- Public Meeting/Hearing
- Religious/Cultural Organizations
- State Funded Agencies
- Tribal Programs
- Unity Run
- Workshops/Training

Amended 01/19/2016

Multi Purpose Building Use Guidelines

1. Social Event Time Limit:	Sunday – Thursday
	Friday & Saturday

All activities shall end at 9:00 PM All activities shall end at 10.00 PM

- 2. Activities that may damage the floor, walls, windows and fixtures will not be permitted inside the Building.
- 3. Illegal drugs, alcohol, and paraphernalia will not be permitted.
- 4. No thumbtacks, staples, glue, or duct tape will be allowed to put up decorations.
- 5. For safety purposes, children MUST be chaperoned at all times while in and around the facility.
- 6. No one is allowed around the District Buildings after hours and on weekends.
- 7. Gu Achi District will not be held liable for any accidents, theft, loss and personal damages, which may occur <u>in the building or in the area surrounding the building</u> during this activity.

I acknowledge the guidelines for use of the Multi-Purpose building and understand that I will be responsible for use and clean up of the building and surrounding area (*OUTSIDE*). With my signature, I agree to pay for any damages, which may occur during the time of my event or activity.

I promise to respect all property in and outside of the Multi Purpose Building and will leave furnishings just as I found them.

I shall report damages as soon as possible and forward a written statement to the Gu Achi District office on any damages or concerns with the building.

If the guidelines are not enforced by me or my affiliates, I will be denied future use of the Multi Purpose Building.

Applicant's Signature	Date
**************************************	CE USE ONLY * * * * * * * * * * * * * * * * * * *
Approved	Disapproved
Signature	Date
If disapproved, state reason:	
Amount Paid: \$	

Amended 01/19/2016