

**Gu Achi District Laborer's Work Request Form**

Date of Request: \_\_\_\_\_ Time of Request: \_\_\_\_\_

Person/Community requesting (*PLEASE PRINT*): \_\_\_\_\_

Telephone Number: (    ) \_\_\_\_\_ Mobile Cellular (    ) \_\_\_\_\_

Community: \_\_\_\_\_

Physical Location of Project: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**AGREEMENTS**

- Person must be a District Member, Home Assignee or Head-of-Household to request Labor.
- All Materials needed for the project must be on hand for Laborers to start work.
- Area must be cleaned, sanitized and free from trash and other items for district employee safety.
- District Laborers shall not feel threatened, be criticized while on the project and will not be subject to supervision from non-district workers.
- The Gu Achi District insures our Laborers; the projects are not assured to meet your total satisfaction. The best work will be done on all projects but are not guaranteed flawless.
- Any problems or concerns will be addressed to the Gu Achi District Chair/Vice Chairperson
- All project requests must be reviewed and approved by the Gu Achi District Chair/Vice Chairperson.

Purpose of Request: (Please print a DETAILED description of the work to be done.) Only the work that is requested on the detailed description shall be done. All project requests shall be limited to 10 working days at 8 hours per day.

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\*\*\*\* **Office Use Only** \*\*\*\*\*

Approved \_\_\_\_\_ Disapproved \_\_\_\_\_  
District Chairperson's Signature \_\_\_\_\_ Date \_\_\_\_\_

If disapproved, state reason: \_\_\_\_\_  
\_\_\_\_\_

Date submitted to Project Supervisor: \_\_\_\_\_

Project Supervisor Signature: \_\_\_\_\_

Notes:  
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