

Gu Achi District Laborer's Work Request Form

Date of Request: _____ Time of Request: _____

Person/Community requesting (PLEASE PRINT): _____

Telephone Number: Home () _____ Cellular () _____

Community: _____

Physical Location of Project: _____

AGREEMENTS

- Person must be a district member, homesite owner or head-of-household to request labor assistance.
- All Materials needed for the project must be on hand for Laborers to start work.
- Area must be cleaned, sanitized and free from trash and other items for district employee safety.
- For the safety of the laborers, please have dogs confined.
- District Laborers shall not feel threatened, be criticized while on the project and will not be subject to supervision from non-district workers.
- The Gu Achi District ensures our Laborers; the projects are not assured to meet your total satisfaction. The best work will be done on all projects but are not guaranteed flawless.
- Any problems or concerns will be addressed to the Gu Achi District Chairperson/Vice Chairperson.
- All project requests must be reviewed and approved by the Gu Achi District Chair/Vice Chairperson.

Purpose of Request: (Please print a DETAILED description of the work to be done.) Only the work that is requested on the detailed description shall be done. All project requests shall be limited to 10 working days at 8 hours per day.

Note: Please fill out a backhoe request form if the request entails the use of the backhoe.

***** **Office Use Only** *****

Approved _____ Disapproved _____
District Chairperson's Signature _____ Date _____

If disapproved, state reason: _____

Date submitted to Project Manager: _____

Project manager Signature: _____

Notes:

